



Official Call

11th Annual Convention American Legion Riders Department of California April 21-23, 2017, Hollister, California

To all Chapters of the American Legion Riders Department of California; American Legion Riders Department of California Executive Committee Members; American Legion Riders Department of California Past Presidents, All Past Department Presidents, Past Department Secretaries.

Pursuant to Article VIII of the American Legion Riders Department of California, the 11th Annual American Legion Riders Department of California Convention will be held **Friday thru Sunday, April 21-23, 2017, at the Hollister Veterans' Memorial Building, 649 San Benito St., Hollister, CA 95023 hosted by ALR Chapter 69.**

The Convention will be convened at **9:00 a.m. on Saturday, April 22, 2017 at the Hollister Veterans' Memorial Building, 649 San Benito St., Hollister, CA 95023.**

A copy of the 11th Annual Convention Operating Rules is attached.

The 11th Annual Convention shall be convened for the following purposes:

1. To complete all business of the American Legion Riders Department of California for 2017-2018.
2. To consider and vote on all resolutions, which are properly presented to the Department Secretary.
3. To adopt a Budget for fiscal year 2017-2018.
4. To consider and act upon all other business of the American Legion Riders Department of California properly presented to the Delegates of the 11th Annual Convention.
5. To elect a Department President and all other positions of the Department Executive Committee for the ensuing year 2017-2018. Elections shall take place on **Sunday, April 23, 2017 at the Hollister Veterans' Memorial Building, 649 San Benito St., Hollister, CA 95023.**

Department Executive Committee Meetings

The Pre-Convention DEC Meeting will be held on **Friday April 21, 2017 at 7:00 p.m., at the Hollister Veterans' Memorial Building, 649 San Benito St., Hollister, CA 95023.**

The Post-Convention DEC Meeting will convene at **1 hour after** the close of the 11th Annual Convention at the Hollister Veterans' Memorial Building, 649 San Benito St., Hollister, CA 95023.

Delegates:

Delegates to the Convention shall be allotted in accordance with the provisions of Article VIII. Of the Department by-laws and reads as follows:

Section 2. The annual Convention (limited to a period of four (4) consecutive days, of which one (1) day shall be a Sunday, the last two (2) of which shall be restricted to ALR business only) shall be composed of delegates and alternates for each Chapter, each Chapter being entitled to two (2) delegates and two (2) alternates, and one (1) additional delegate and one (1) additional alternate for each twenty (20) members or major fraction thereof paid up thirty (30) days prior to the date of the opening of the Department Convention. The Convention shall be held concurrently with or prior to the annual convention of The American Legion Department of California. The vote of each Chapter registering at the Convention shall be equal to the total number of delegates to which the Chapter is entitled.

Section 3. Each Chapter in the Department shall, at least twenty (30) days prior to the opening of the Annual Department Convention, elect delegates and alternates to such Convention, and shall certify such election to the Department Secretary at least fifteen (25) days prior to the opening of the Convention. Said certification shall be sent to Department Headquarters, and must be authenticated by the Chapter President and Secretary. However, in case of failure to comply with the above, or in the event of a conflict as to the legality of such elected delegates, the Convention Committee on Credentials shall have the authority to accredit such delegates as can establish their election as delegates and alternates to the Convention. No delegate or delegates from any Chapter shall be accredited in the Department Convention unless all obligations to the Department existing thirty (30) days prior to the Department Convention shall have been paid or satisfied and the Constitution and By-Laws and/or By-Laws of the Chapter for which the delegate or delegates have been elected shall have been approved by the Department Constitution and By-Laws Commission prior to the convening of the Convention.

Section 4. The Convention registration fee shall be set by the Executive Committee at their first meeting following the previous Convention. The Secretary shall bill each Chapter at the time the Chapter is notified of the number of delegates to which it is entitled. Said sum shall be paid thirty (30) days before the opening date of the Convention, and no delegate shall be accredited if said sum has not been paid. Three dollars (\$3.00) of said sum shall be made available to the Convention City Corporation or such organizations as may be charged with the management of the Convention upon the condition that any surplus remaining after all expenses have been paid shall be paid into the Department to be held in a fund to be used for subsequent Conventions to defray the expense thereof. Failure to satisfy all financial obligations and submit all forms in accordance with the bylaws and this Call to Convention, may result in administrative actions against the offending Chapter up to and including suspension.

Section 5. All Past Department Presidents, Past Department Secretaries, incumbent members of the Department Executive Committee and all incumbent officers, except the Department Secretary, who attend and register as such, shall be delegates to the Department Convention with voice and vote, Convention registration fee for such delegate shall be waived by the Department.

Section 6. All chairmen of the Department Standing Committees, if not elected as delegates shall be delegates of Department Conventions, but with no right to vote.

Section 7. A quorum at a Department Convention shall consist of a majority of the Chapters partially or fully represented by duly elected delegates or alternates. No Chapter shall be represented at the Department Convention by proxy.

Registration:

Chapters **must** elect delegates and alternates to the convention before **March 21, 2017**.

The Delegate Certification Form, a copy of the Chapters current by-laws, Chapter Certification Form, Membership Roster, and delegate fees **must be received by the Department Secretary no later than March 21, 2017**. There are no exceptions to this rule. The Delegate Certification Form must be authenticated and signed by the Chapter President and the Chapter Secretary.

Check in for Delegates and Alternates will open on **Friday April 21, 2017 from 3:30 p.m. to 7:00 p.m.; Saturday, April 22, 2017 from 7:30 a.m. to 8:30 a.m.; and Sunday April 23, 2017 from 8:00 a.m. to 8:45 a.m.**

Credentials will only be issued to properly certified and paid delegates. All Convention Delegates and Alternate Delegates must possess a valid and current 2017 American Legion Membership Card, American Legion Auxiliary Membership Card, or Sons of the American Legion Membership card, and must show their Membership Card when Registering. **All Delegates and Alternate Delegates must display their Convention Identification Credentials at all times while on the floor of the Convention and while the Convention is in session.**

NOTE: At registration all Delegates, Alternates and Executive Committee Members must have an American Legion Riders beret or uniform cap of their parent organization in their possession and an American Legion Riders Department of California compliant vest before convention credential will be issued. This uniform must be worn while the convention is in session. Violators will forfeit their right to vote and be excluded for the floor of the convention.

Any disputes regarding the vest or proper headgear shall be settled by the ALR DOC Judge Advocate or Uniform Committee without right to appeal.
